





**SDFAS**

**SAN DIEGO FRENCH ★ AMERICAN SCHOOL**

6550 Soledad Mountain Road, La Jolla, CA 92037 • (858) 456 2807 • FAX (858)459-2670

## Procurement Form for Annual Gala Fundraiser

DONATIONS ARE TAX DEDUCTIBLE

NON-PROFIT TAX ID# 93-0992063

### DONOR INFORMATION

Donor Name (as it should appear in the auction catalogue):		Donor's Address:	
Contact Name for Arrangements		City:	State:      Zip Code:
		Business Phone:	E-Mail Address:
Value of Donation: \$	Other Phone:	FAX #:	Website:

### ITEM DESCRIPTION

Name of Item:	
Detailed Description of Item:	
Expiration Date or Restrictions, if any:	
Signature of Donor:	Date:
<input type="checkbox"/> Check box to have an invitation sent to you	

### ITEM INFORMATION

Tangible Item: <input type="checkbox"/> Item enclosed <input type="checkbox"/> Space required (if greater than 1ft x 1ft) _____ ft x _____ ft <input type="checkbox"/> Donor will deliver by _____ <input type="checkbox"/> SDFAS call for pickup _____
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SDFAS Family Name (for procurement credit) _____ Phone #: _____
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Gift Certificate: <input type="checkbox"/> Enclosed <input type="checkbox"/> Donor will deliver by _____ <input type="checkbox"/> SDFAS has permission to create gift certificate
Cash Donation: <input type="checkbox"/> Check enclosed: amount \$ _____ check # _____
<input type="checkbox"/> Auction Committee use only

Please fill out the form accurately in order to receive a tax receipt. All donations to San Diego French-American School auction are tax deductible. SDFAS tax ID number is 93-0992063. Please contact the procurement team at [gala@sdfrenchschool.org](mailto:gala@sdfrenchschool.org) for further information. PLEASE submit no later than **Monday, March 4, 2019**.